



**BOARD OF TRUSTEES**  
**Regular Meeting**  
**April 12, 2023**  
**7:00 p.m.**

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
6. PUBLIC HEARINGS
7. PUBLIC COMMENT: Restricted to three minutes regarding items on this agenda  
*Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)*
8. CLOSED SESSION
9. REPORTS/BOARD COMMENTS
  - A. Current List of Boards and Commissions – Appointments as needed
  - B. Board Member Reports
10. CONSENT AGENDA
  - A. Communications
  - B. Minutes – March 22, 2023 – Regular Meeting
  - C. Accounts Payable
  - D. Payroll
  - E. Meeting Pay
  - F. Fire Reports
11. NEW BUSINESS
  - A. Discussion/Action: (Smith) FY 2023 Well #8 Maintenance
  - B. Discussion/Action: (Smith) Isabella County Road Commission (ICRC) Gravel Road Refurbishing Participation Contracts
  - C. Discussion/Action: (Board of Trustees) Consider Additional Resource for Clerk’s Office due to Changes in the Election Law

12. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue

*Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)*

13. MANAGER COMMENTS

14. FINAL BOARD MEMBER COMMENT

15. ADJOURNMENT

## Hybrid Meeting Instructions for the Charter Township of Union Board of Trustees Meeting

The public can view all Union Township meetings live by clicking on our [YouTube Channel](#). For those who would like to participate during public comment, you can do so via Zoom.

[Click here](#) to participate in the Zoom Meeting via computer or smart phone. (Meeting ID Enter “861 1599 5624” Password enter “926394”). Access to the electronic meeting will open at 6:50 p.m. and meeting will begin at 7:00 p.m.

Telephone conference call, dial (312-626-6799). Enter “861 1599 5624” and the “#” sign at the “Meeting ID” prompt, and then enter “926394” at the “Password” prompt. Lastly, re-enter the “#” sign again at the “Participant ID” prompt to join the meeting.

- All public comments for items on the agenda will be received during the Public Comment section of the Agenda and any issue not on the agenda will be received during the Extended Public Comment section of the Agenda.
- Computer/tablet/smartphone audience: To indicate you wish to make a public comment, please use the “Reactions” icon. **Next, click on the “Raise Hand” icon** near the bottom right corner of the screen.



- **To raise your hand for telephone dial-in participants, press \*9.** You will be called on by the last three digits of your phone number for comments, at which time you will be unmuted by the meeting moderator.
- Please state your name and address for the minutes and keep public comments concise.

You will be called upon once all in-person comments have been received, at which time you will be unmuted by the meeting moderator.

Persons with disabilities needing assistance should call the Township office at (989) 772-4600. Persons requiring speech or hearing assistance can contact the Township through the Michigan Relay Center at 711. A minimum of one (1) business day of advance notice will be necessary for accommodation.

## Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	James	Thering	11/20/2024
2-Chair	Phil	Squatrito	2/15/2026
3-Vice Chair	Ryan	Buckley	2/15/2025
4-Secretary	Doug	LaBelle II	2/15/2025
5 - Vice Secretary	Tera	Albrecht	2/15/2024
6	Stan	Shingles	2/15/2024
7	Paul	Gross	2/15/2025
8	Nivia	McDonald	2/15/2026
9	Jessica	Lapp	2/15/2026
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1- PC Rep	Ryan	Buckley	2/15/2025
2 -	Richard	Barz	12/31/2025
3 -	Liz	Presnell	12/31/2025
4 -	Brandon	LaBelle	12/31/2023
5 -	Eric	Loose	12/31/2024
Alt. #1	David	Coyne	12/31/2024
Alt #2 (BOT Representative)	Jeff	Brown	11/20/2024
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2024
2	Sarvjit	Chowdhary	12/31/2024
3	Bryan	Neyer	12/31/2024
Alt #1	Randy	Golden	12/31/2024
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herren	12/31/2023
2	Joseph	Schafer	12/31/2023
3	Andy	Theisen	12/31/2023
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2024
2	John	Dinse	12/31/2023
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2023
2	Lynn	Laskowsky	12/31/2025



## Board Expiration Dates

EDA Board Members (9 Members) 4 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Bryan	Mielke	11/20/2024
2	Thomas	Kequom	4/14/2023
3	James	Zalud	4/14/2023
4	Richard	Barz	2/13/2025
5	Robert	Bacon	1/13/2027
6	Marty	Figg	6/22/2026
7	vacant seat		6/22/2023
8	Jeff	Sweet	2/13/2025
9	David	Coyne	3/26/2026
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2025
2	vacant seat		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Robert	Sommerville	12/31/2025
Sidewalks and Pathways Prioritization Committee (2 year term -PC Appointments)			
#	F Name	L Name	Expiration Date
1 - BOT Representative	Kimberly	Rice	11/20/2024
2 - PC Representative	Stan	Shingles	2/15/2024
3 - Township Resident	Jeff	Siler	8/15/2023
4 - Township Resident	vacant seat		10/17/2022
5 - Member at large	Phil	Hertzler	8/15/2023
Mid Michigan Aquatic Recreational Authority (2 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1-City of Mt. Pleasant	John	Zang	12/31/2023
2-City of Mt. Pleasant	Judith	Wagley	12/31/2022
1-Union Township	Stan	Shingles	12/31/2023
2-Union Township	Allison	Chiodini	12/31/2025
1-Mt. Pleasant Schools	Lisa	Diaz	12/31/2022
1-Member at Large	Mark	Stansberry	2/14/2025
2- Member at Large	Michael	Huenemann	2/14/2025

APPOINTMENT TO BOARDS & COMMISSIONS  
OF CHARTER TOWNSHIP OF UNION  
APPLICATION



Name: Jim Zalud Date: 1-17-23  
Address: 6422 S. Whiteville Rd, Mt. Pleasant  
Phone (home) 772-3249 (cell) 989-317-5121 (work) 772-5890  
Email: jzalud@isabella.com  
Occupation: CEO

Please select the board you are applying for:

- Zoning Board of Appeals      Must be a Union Township Resident
- Board of Review                      Must be a Union Township Resident
- Planning Commission                Must be a Union Township Resident
- EDA    Must meet one of the following qualifications:
  - Property owner in East or West DDA
  - Resident in Union Township

OTHER                      \*Specify Board: \_\_\_\_\_

Please state reason for interest in above board:  
Have served on DDA Board for 20+ years

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

\_\_\_\_\_  
\_\_\_\_\_

Signature: Jim Zalud Date: 1-17-2023







APPOINTMENT TO BOARDS & COMMISSIONS OF CHARTER TOWNSHIP OF UNION APPLICATION

Name: SARVJIT CHOWDHARY Date: 3/16/23
Address: 774 STONERIDGE DRIVE, MT PLEASANT, MI 48858
Phone (home) (989) 779-2900 (cell) (989) 400-2686 (work) X
Email: savi chowdhary@yahoo.com
Occupation: RETIRED

Please select the board you are applying for:

- Zoning Board of Appeals Must be a Union Township Resident
Board of Review Must be a Union Township Resident
Planning Commission Must be a Union Township Resident
[X] EDA Must meet one of the following qualifications:
Property owner in East or West DDA
Resident in Union Township

OTHER \*Specify Board: EDA

Please state reason for interest in above board:

I have served for three terms as Board Member and enjoyed working with fantastic team.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

I WAS EDA FOR 3 TERMS (Board Member), before the decided to reduce one position and did not serve w my term.

Signature: [Handwritten Signature] Date: 3/16/23



**2023 CHARTER TOWNSHIP OF UNION**  
**Board of Trustees**  
**Regular Meeting Minutes**

A regular meeting of the Charter Township of Union Board of Trustees was held on March 22, 2023, at 7:00 p.m. at the Union Township Hall.

**Meeting was called to order at 7:01 p.m.**

**Bills** moved **Brown** supported to appoint Treasurer Rice as temporary clerk until Clerk Cody arrives.  
**Vote: Ayes: 6 Nays: 0. Motion carried.**

**Roll Call**

Present:

Supervisor Mielke, Treasurer Rice, Trustee Bills, Trustee Brown, Trustee Smith and Trustee Thering

Excused:

Clerk Cody (late arrival)

**Approval of Agenda**

**Bills** moved **Smith** supported to approve the agenda with an addition to add April 5<sup>th</sup> Annual Joint Meeting Discussion under New Business. **Vote: Ayes: 7 Nays: 0. Motion carried.**

**Presentation**

- a. Ruth Helwig and Lynn Laskowsky gave updates for the Chippewa River District Library (CRDL) on the operations, programs and challenges that libraries are seeing.
- b. John Zang gave a progress report on the Mid Michigan Aquatic Recreation Authority.

**\* 7:11 p.m. Clerk Cody arrived**

**Public Hearings**

**Public Comment**

Open: 7:33 p.m.

William Whitehead, 1474 E Broomfield Rd, spoke in support of the vacant parcel with address property 3465 S. Meridian Rd to be released from an existing State of Michigan PA116 program Farmland Development Rights Agreement and to be donated to Isabella County to expand Meridian Park.

Closed: 7:38 p.m.

**Reports/Board Comments**

- A. **Current List of Boards and Commissions – Appointments as needed.**
- B. **March Monthly Activity Report**
- C. **Planning Commission, EDA, Sidewalks, and ZBA updates by Community and Economic Development Director**
- D. **Board Member Reports**

Bills – gave an update on the Isabella County Board of Commissioners meeting held March 21<sup>st</sup>.  
Cody – updated that the March 23<sup>rd</sup> Isabella County Road Commission meeting was cancelled.  
Thering – gave an update on the Planning Commission meeting held on March 21<sup>st</sup>.

### **Consent Agenda**

- A. Communications
- B. Minutes – March 8, 2023 – Regular Meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports
- G. Pump Station 3,6 and 11 Wet Well Wizard System Purchase

**Bills** moved **Cody** supported to approve the consent agenda as presented. **Roll Call Vote: Ayes: 7. Nays: 0. Motion carried.**

### **New Business**

#### **A. Discussion/Action: (Stuhldreher) Mid Michigan Aquatic Recreation Authority Request to Waive Audit Requirements for FY 2022 Financial Statements**

**Bills** moved **Brown** supported to approve the request by the Mid-Michigan Aquatic Recreational Authority (MMARA) to waive the requirement for an independent audit of their FY 2022 financial statements. **Vote: Ayes: 7. Nays: 0. Motion carried.**

#### **B. Discussion/Action: (Nanney) Second Reading and Adoption of the Storm Water Management Ordinance**

**Brown** moved **Bills** supported to conduct a Second Reading of and to adopt the proposed Storm-water Management Ordinance as Township Ordinance Number 23-03. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, Smith and Thering. Nays: 0. Motion carried.**

#### **C. Discussion/Action: (Nanney) Resolution of Support to Release 4.01 Acres of PID 14-019-30-003-01 from the State's PA116 Agricultural Land Conservation Easement Program**

**Cody** moved **Brown** supported to adopt a resolution of support to release 4.01 acres of PID 14-019-30-002-01, a vacant parcel with an address of 3465 S. Meridian Road, from an existing State of Michigan PA116 program Farmland Development Rights Agreement, finding that the proposal from landowners William and Nancy Whitehead to donate this land to Isabella County to expand Meridian Park is acceptable, in the public interest, and for a public use. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, Smith and Thering. Nays: 0. Motion carried.**

#### **D. Discussion: (Board of Trustees) April 5<sup>th</sup> Annual Joint Meeting**

Discussion by the Board.

#### **E. Introduction/Discussion: (Stuhldreher) Policy Governance 3.3 Board Member's Code of Conduct**

Discussion by the Board.

Open: 8:23 p.m.

No comments were offered.

Closed: 8:23 p.m.

### **MANAGER COMMENTS**

- Suggested that the Master Plan Reviewing be discussed at the Annual Joint Meeting April 5<sup>th</sup>.
- Announced the pay increase for the Deputy Clerk and authorized to issue her a key to the building.
- Union township is partnering with Isabella County on the AED “Heart Saver” Equipment.
- Targeting the April 26<sup>th</sup> Board of Trustees meeting for a discussion on the “Ends”.

### **FINAL BOARD MEMBER COMMENTS**

Smith – Commented on the Isabella County Board of Commissioners holding a Goal Session Special Meeting.

Bills – Commented on the Isabella County Restoration House hosting the “Party for a Purpose” Auction on April 15<sup>th</sup> at Sacred Heart.

Brown – Commented on citizens reaching out to him as a Trustee and on the exceptional job the Isabella County Road Commission did on the Broomfield/Lincoln intersection.

Mielke – Made the Board of Trustees aware of the spam emails being sent under his name. Gave an update on the March Board of Review. Commented on the importance of educating taxpayers on how to appeal their taxes.

### **ADJOURNMENT**

**Bills** moved **Brown** supported to adjourn the meeting at 8:38 p.m. **Vote: Ayes: 7 Nays: 0. Motion carried.**

**APPROVED BY:**

\_\_\_\_\_  
**Lisa Cody, Clerk**

\_\_\_\_\_  
**Bryan Mielke, Supervisor**

*(Recorded by Tera Green)*

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
03/29/2023	101	596 (E)	01186	COYNE PROPANE LLC	PROPANE DELIVERY - 4511 E RIVER RD	1,153.06
03/29/2023	101	597 (E)	00527	PITNEY BOWES GLOBAL FINANCIAL LLC	POSTAGE METER LEASE-1ST QTR 2023	462.75
04/04/2023	101	598 (E)	00146	CONSUMERS ENERGY	4795 S MISSION ST	3,262.47
					4797 S MISSION ST BARN	724.98
					4822 ENCORE BLVD	114.54
					5076 S MISSION RD	1,277.79
					4244 E BLUE GRASS RD	96.37
					3998 E DEERFIELD RD	148.52
					5369 S CRAWFORD RD	94.86
					3248 S CONCOURSE DR	271.00
					2424 W MAY ST	733.52
					1876 EPICKARD RD	155.00
					2180 S LINCOLN RD	28.81
					2010 S LINCOLN RD	1,067.03
					2188 E PICKARD RD	110.12
					1776 E PICKARD RD	37.34
					1876 S LINCOLN RD	19.14
					2495 E DEERFIELD RD	400.64
					1046 S MISSION ST	169.58
					1633 S LINCOLN RD	315.03
					1605 SCULLY RD	71.60
					5319 E AIRPORT RD	86.48
					4520 E RIVER RD	302.09
					800 CRAIG HILL RD	58.49
					2279 S MERIDIAN RD	1,371.61
					2279 S MERIDIAN RD PUMP HOUSE	261.01
					4511 E RIVER RD	13,024.55
						<u>24,202.57</u>
04/04/2023	101	599 (E)	00146	VOID		
				Void Reason: Created From Check Run Process		
04/04/2023	101	600 (E)	01105	MASTERCARD	MASTERCARD CRAWFORD	51.74
					MASTERCARD BEBOW	883.07
					MASTERCARD WALDRON	88.00
					MASTERCARD DEARING	35.09
					MASTERCARD MCBRIDE	1,882.30
					MASTERCARD GALLINAT	195.00
					MASTERCARD ROCKAFELLOW	118.36
					MASTERCARD FUSSMAN	108.14
					MASTERCARD STUHLREHER	102.96
					MASTERCARD HOHLBIEN	9.98
					MASTERCARD OCKERT	553.71
					MASTERCARD THEISEN	433.84
					MASTERCARD NANNEY	400.00
					MASTERCARD SOMMER	142.27
					MASTERCARD CODY	65.50
					MASTERCARD TEALL	90.00
					MASTERCARD COFFELL	799.98
					MASTERCARD SMITH	175.00
						<u>6,134.94</u>
04/04/2023	101	601 (E)	01105	VOID		
				Void Reason: Created From Check Run Process		
04/12/2023	101	24465	01358	21ST CENTURY MEDIA-MICHIGAN	SEASONAL EMPLOYMENT AD	12,595.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/12/2023	101	24466	01476	A LOT A CLEAN	TWP HALL WINDOW CLEANING	113.00
04/12/2023	101	24467	00020	JAMES ALWOOD	WELL SITE LEASE-FEB 2023	318.08
04/12/2023	101	24468	01703	AMAZON CAPITAL SERVICES	NOTEBOOKS/WEBCAM/TIMECARDS	67.74
					SURFACE DOCKING STATION/SCREEN PROTECTOR	180.95
					WIRELESS KEYBOARD&MOUSE-ACCOUNTING	27.99
					PRINTER INK CARTRIDGE FOR WWTP	39.03
					TELESCOPING TARP POLES FOR BLDG DEPT	54.99
					WIRELESS MOUSE - TWP MANAGER	9.99
					MOUSE PAD/WRIST CUSHIONS-ACCOUNTING&BLDG	21.26
					PRINTER INK CARTRIDGES FOR WWTP	72.97
					ACRYLIC BROCHURE HOLDER-TWP HALL	29.97
						<u>504.89</u>
04/12/2023	101	24469	01810	B & C JANITORIAL	NITRILE GLOVES FOR WWTP	120.00
					NITRILE GLOVES FOR WWTP	195.00
						<u>315.00</u>
04/12/2023	101	24470	00072	BLOCK ELECTRIC	REPLACE METER-MERIDIAN CONSUMERS 3-PHASE	1,820.52
04/12/2023	101	24471	01240	BRAUN KENDRICK FINKBEINER PLC	GENERAL LEGAL FEES-FEB 2023	105.00
					ZALUD LITIGATION-FEB 2023	142.20
						<u>247.20</u>
04/12/2023	101	24472	00095	C & C ENTERPRISES, INC.	CENTER PULL TOWEL FOR WTR/SWR SHOP	163.50
					MULTIFOLD HAND TOWELS FOR TWP HALL	172.75
						<u>336.25</u>
04/12/2023	101	24473	00099	CENTRAL CONCRETE PRODUCTS CO. INC	REPAIR SERVICE LEAK ON PICKARD-CRUSHED C	68.32
04/12/2023	101	24474	01309	CGS, INC	RESPIRATOR TRAINING & FIT TESTING-3/1/23	1,053.50
04/12/2023	101	24475	00722	CHARTER TOWNSHIP OF UNION	UTILITY BILLING-WWTP-1ST Q 2023	1,932.14
					UTILITY BILLING-PARKS 1ST Q 2023	428.84
					UTILITY BILLING-TWP HALL-1ST Q 2023	231.38
						<u>2,592.36</u>
04/12/2023	101	24476	00129	CMS INTERNET, LLC	MANAGED IT, EMAIL&PHONE SERVICE-APR 2023	7,616.41
					NEW SERVERS/SWITCHES/BATTERY BACKUP	54,293.96
					REPLACING WWTP OPTO COMPUTER	1,508.99
						<u>63,419.36</u>
04/12/2023	101	24477	00155	COYNE OIL CORPORATION	FUEL IN TOWNSHIP VEHICLES-MAR 2023	824.35
					FUEL IN TOWNSHIP VEHICLES-MAR 2023	1,110.37
						<u>1,934.72</u>
04/12/2023	101	24478	01242	CULLIGAN WATER	SHOP COOLER RENT-MAR 2023-ACCT#172461	7.00
					WATER COOLER-SHOP-MAR 2023	46.62
						<u>53.62</u>
04/12/2023	101	24479	01171	DBI BUSINESS INTERIORS	ENVELOPES/TONER	101.98
04/12/2023	101	24480	00201	ELHORN ENGINEERING COMPANY	BULK CHLORINE/LIQUID AQUADENE	5,855.00
04/12/2023	101	24481	00209	ETNA SUPPLY COMPANY	OMNI+ METER, FLANGE SET, SENSUS TOUCHPAD	013 2,115.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					HYDRANT VALVE SEAT GASKET	261.00
						<u>2,376.00</u>
04/12/2023	101	24482	01353	EVOQUA WATER TECHNOLOGIES LLC	BIOXIDE	12,393.56
04/12/2023	101	24483	01847	F & K'S TREE SERVICE LLC	TREE/SHRUB REMOVAL@PUMP STN #2	1,000.00
04/12/2023	101	24484	00257	GOURDIE-FRASER, INC.	STORM WATER ORDINANCE UPDATE-FINAL PMT	1,375.00
					EGL E SOURCE WATER PROTECT GRANT-ENGINEER	2,600.00
					EGL E CWSRF PROJECT PLAN-CAPITAL IMPRV(SW	4,025.00
					EGL E DWRP PROJECT PLAN-CAPITAL IMPRV(WTR	2,625.00
					RIVER RD CONTROL BUILDING-HIGH SERV PUMP	3,525.00
						<u>14,150.00</u>
04/12/2023	101	24485	00261	GRAINGER	CHEMICAL BUFFER SOLUTION	97.90
04/12/2023	101	24486	01746	TERA GREEN	MILEAGE TO THE BANK FOR DEPOSITS	51.88
04/12/2023	101	24487	01721	HYDROCORP	CROSS CONNECT CONTROL PRG/RESIDENTIAL-MA	2,650.00
					CROSS CONNECT CONTROL PRG/NON-RESIDENTIA	950.00
						<u>3,600.00</u>
04/12/2023	101	24488	01806	MEDLER ELECTRIC	MULTI VFD MODULE	5,999.73
04/12/2023	101	24489	01643	MT PLEASANT AREA COMMUNITY FOUNDATI	EPICENTER UNDERWRITING/SPONSORSHIP-2023	8,000.00
04/12/2023	101	24490	00463	MT. PLEASANT HEATING & AIR COND	REPAIR FURNACE AT TWP HALL	229.00
04/12/2023	101	24491	00128	CITY OF MT. PLEASANT	FIRE CONTRACT-2ND Q 2023	207,525.00
04/12/2023	101	24492	01815	NATIONAL FITNESS CAMPAIGN	CUSTOM ARTWORK-FITNESS CENTER	25,000.00
04/12/2023	101	24493	00494	NORTH CENTRAL LABORATORIES	KIMWIPES FOR WWTP	323.30
04/12/2023	101	24494	00131	PERCEPTIVE CONTROLS, INC	EPIC UPGRADE @ WWTP	4,020.35
04/12/2023	101	24495	01633	SUMMIT FIRE PROTECTION	EXTINGUISHER ANNUAL INSPECTION-WTR PLANT	545.25
04/12/2023	101	24496	01364	SHERRIE TEALL	HRA HEALTH REIMBURSEMENT	85.36
04/12/2023	101	24497	01654	TRACE ANALYTICAL LABORATORIES, INC.	TOXICITY TESTING	1,257.00
					SAMPLE HANDLING, STORAGE & DISPOSAL	28.00
					SAMPLE HANDLING, STORAGE & DISPOSAL	1,352.50
						<u>2,637.50</u>
04/12/2023	101	24498	00668	UNITED PARCEL SERVICE	WATER SAMPLE SHIPPING	74.15
					WATER SAMPLE SHIPMENT	27.92
						<u>102.07</u>
04/12/2023	101	24499	01013	USA BLUE BOOK	HOOR METER - LIFT STATION 15	192.00
					HACH SULFIDE	120.75
						<u>312.75</u>
04/12/2023	101	24500	01723	V&V ASSESSING LLC	ASSESSING CONTRACT-APRIL 2023	7,500.00
04/12/2023	101	24501	01314	VERIZON WIRELESS	CELL PHONES 3-16-23 TO 4-15-23	461.90
04/12/2023	101	24502	00703	WASTE MANAGEMENT OF MICHIGAN, INC	DUMPSTER SERVICE WTR PLANT-APR 2023	45.89
					DUMPSTER SERVICE SHOP-APR 2023	45.44
					DUMPSTER SERVICE WWTP-APR 2023	251.20
					DUMPSTER SERVICE MCDONALD PARK-APR 2023	137.66
					DUMPSTER SERVICE JAMESON HALL-MAR 2023	113.53
					DUMPSTER SERVICE TWP HALL-APR 2023	64.80
						<u>658.52</u>
04/12/2023	101	24503	01236	WEB ASCENDER	WEBSITE HOSTING-2ND Q 2023	90.00
04/12/2023	101	24504	00710	WEBB CHEMICAL SERVICE	FERRIC CHLORIDE SOLUTION	1,437.99
04/12/2023	101	24505	00723	WINN TELECOM	PHONE SERVICE 4/1/23-4/30/23	429.95



04/05/2023 03:01 PM  
User: SHERRIE  
DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION  
CHECK DATE FROM 03/23/2023 - 04/12/2023

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
101 TOTALS:						
Total of 47 Checks:						419,246.13
Less 2 Void Checks:						0.00
Total of 45 Disbursements:						<u>419,246.13</u>

<b>Charter Township of Union</b> <b>Payroll</b>
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**CHECK DATE: March 16, 2023**

**PPE: March 30, 2023**

**NOTE: PAYROLL TRANSFER NEEDED**

General Fund	\$	31,006.91
Fire Fund		
EDDA		
WDDA		
Sewer Fund		24,903.80
Water Fund		22,289.74
<b>Total To Transfer from Pooled Savings</b>	<b>\$</b>	<b>78,200.45</b>

**NOTE: CHECK TOTAL FOR TRANSFER**

BS&A Gross Payroll	\$	67,284.60
Employer Share Medicare		967.44
Employer Share SS		4,136.59
SUI		2.42
Pension-Employer Portion		5,367.09
Workers' Comp		442.31
Life/LTD		-
Dental		-
Health Care		-
Vision		-
Vision Contribution		-
Health Care Contribution		-
Flex Administrators		-
Cobra/Flex Administration		-
PCORI Fee		-
<b>Total Transfer to Payroll Checking</b>	<b>\$</b>	<b>78,200.45</b>



# Union Township Report

Date: Tuesday, March 21, 2023



Alarm Date between 2023-03-05 and 2023-03-11

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
<b>Union Township</b>	<b>0000160</b>						
		3/5/2023 12:48:36 AM	311	Medical assist, assist EMS crew	ENG 31	2	1
						<b>Total Responding 2</b>	
<b>Union Township</b>	<b>0000165</b>						
		3/8/2023 12:30:25 PM	321	EMS call, excluding vehicle accident with injury	ENG 32	2	1
						<b>Total Responding 2</b>	
<b>Union Township</b>	<b>0000166</b>						
		3/9/2023 3:30:00 PM	321	EMS call, excluding vehicle accident with injury	SCH 31	1	1
						<b>Total Responding 1</b>	

<b>Union Township</b>	<b>0000167</b>						
		3/10/2023 3:47:45 PM	741	Sprinkler activation, no fire - unintentional	ENG 32	2	1
						<b>Total Responding 2</b>	
	<b>Total Runs</b> 4					<b>Total Responding 7</b>	

**Note: Alarms**

1=Duty Crew

2=Paged Off Duty Full-time

3=Paged Paid-on-Call Firefighters

4=Paged All



# Union Township Report

Date: Tuesday, March 21, 2023



Alarm Date between 2023-03-12 and 2023-03-18

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
<b>Union Township</b>	<b>0000173</b>						
		3/12/2023 12:37:18 PM	321	EMS call, excluding vehicle accident with injury	ENG 32	2	1
						<b>Total Responding 2</b>	
<b>Union Township</b>	<b>0000174</b>						
		3/12/2023 4:44:09 PM	743	Smoke detector activation, no fire - unintentional	ENG 32	2	1
						<b>Total Responding 2</b>	
<b>Union Township</b>	<b>0000176</b>						
		3/13/2023 9:56:24 AM	322	Motor vehicle accident with injuries	ENG 32	2	1
						<b>Total Responding 2</b>	

<b>Union Township</b>	<b>0000177</b>						
		3/13/2023 8:38:21 PM	311	Medical assist, assist EMS crew	ENG 32	2	1
						<b>Total Responding 2</b>	
<b>Union Township</b>	<b>0000178</b>						
		3/13/2023 4:10:50 PM	322	Motor vehicle accident with injuries	ENG 32	2	1
						<b>Total Responding 2</b>	
<b>Union Township</b>	<b>0000183</b>						
		3/15/2023 8:41:42 PM	611	Dispatched & canceled en route	ENG 32	2	1
						<b>Total Responding 2</b>	
<b>Union Township</b>	<b>0000185</b>						
		3/16/2023 8:53:51 AM	744	Detector activation, no fire - unintentional	ENG 32	2	1







# Union Township Report

Date: Tuesday, March 28, 2023



Alarm Date between 2023-03-19 and 2023-03-25

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
<b>Union Township</b>	<b>0000192</b>						
		3/20/2023 9:23:29 AM	744	Detector activation, no fire - unintentional	ENG 32	2	1
		3/20/2023 9:23:29 AM	744	Detector activation, no fire - unintentional	C 31	1	1
						<b>Total Responding 3</b>	
<b>Union Township</b>	<b>0000194</b>						
		3/20/2023 7:22:39 PM	322	Motor vehicle accident with injuries	ENG 32	2	3
		3/20/2023 7:22:39 PM	322	Motor vehicle accident with injuries	POV	5	3
						<b>Total Responding 7</b>	
<b>Union Township</b>	<b>0000195</b>						

		3/20/2023 11:06:28 PM	321	EMS call, excluding vehicle accident with injury	ENG 32	2	1
						<b>Total Responding 2</b>	
<b>Union Township</b>	<b>0000198</b>						
		3/21/2023 6:18:46 PM	321	EMS call, excluding vehicle accident with injury	ENG 32	2	1
		3/21/2023 6:18:46 PM	321	EMS call, excluding vehicle accident with injury	C 31	1	1
						<b>Total Responding 3</b>	
<b>Union Township</b>	<b>0000200</b>						
		3/24/2023 9:03:05 AM	311	Medical assist, assist EMS crew	ENG 32	2	1
						<b>Total Responding 2</b>	
<b>Union Township</b>	<b>0000201</b>						
		3/24/2023 3:53:21 PM	651	Smoke scare, odor of smoke	ENG 32	2	1
						<b>Total Responding 2</b>	

	<b>Total Runs</b>						<b>Total Responding 19</b>
	6						

**Note: Alarms**

1=Duty Crew

2=Paged Off Duty Full-time

3=Paged Paid-on-Call Firefighters

4=Paged All



# Union Township Report

Date: Tuesday, April 4, 2023



Alarm Date between 2023-03-26 and 2023-04-01

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
<b>Union Township</b>	<b>0000205</b>						
		3/26/2023 11:45:05 PM	531	Smoke or odor removal	ENG 32	2	1
						<b>Total Responding 2</b>	
<b>Union Township</b>	<b>0000206</b>						
		3/27/2023 1:30:17 PM	321	EMS call, excluding vehicle accident with injury	ENG 32	2	1
		3/27/2023 1:30:17 PM	321	EMS call, excluding vehicle accident with injury	SCH 31	1	1
						<b>Total Responding 3</b>	
<b>Union Township</b>	<b>0000208</b>						
		3/28/2023 3:57:24 PM	743	Smoke detector activation, no fire - unintentional	ENG 32	2	1

						<b>Total Responding 2</b>	
<b>Union Township</b>	<b>0000211</b>						
		3/29/2023 6:46:44 PM	424	Carbon monoxide incident	ENG 32	2	1
						<b>Total Responding 2</b>	
<b>Union Township</b>	<b>0000212</b>						
		3/29/2023 4:51:34 PM	321	EMS call, excluding vehicle accident with injury	ENG 32	2	1
						<b>Total Responding 2</b>	
<b>Union Township</b>	<b>0000213</b>						
		3/29/2023 11:56:36 PM	740	Unintentional transmission of alarm, other	ENG 32	2	1
						<b>Total Responding 2</b>	
<b>Union Township</b>	<b>0000214</b>						



		3/30/2023 11:08:14 AM	321	EMS call, excluding vehicle accident with injury	ENG 32	2	1
						<b>Total Responding 2</b>	
<b>Union Township</b>	<b>0000215</b>						
		3/31/2023 8:01:11 AM	611	Dispatched & canceled en route	ENG 31	2	1
						<b>Total Responding 2</b>	
	<b>Total Runs</b> 8					<b>Total Responding 17</b>	

**Note: Alarms**

1=Duty Crew

2=Paged Off Duty Full-time

3=Paged Paid-on-Call Firefighters

4=Paged All

# REQUEST FOR TOWNSHIP BOARD ACTION

**To:** Mark Stuhldreher - Township Manager      **DATE:** March 23, 2023

**FROM:** Kim Smith – Public Service Director      **DATE FOR BOARD CONSIDERATION:** April 12, 2023

**ACTION REQUESTED:** Approval of the bid from Peerless Midwest for the completion of the maintenance and cleaning of Well #8 located at the Mission Road Well Site in the amount of \$19,485.20.

Current Action       Emergency

Funds Budgeted: If yes  Account # 591-536-933.100 No  N/A

Finance Approval \_\_\_\_\_

### BACKGROUND INFORMATION

The FY2023 approved budget includes \$35,000 for the maintenance and cleaning of Well # 8 located at the Mission Road Well Site. This project is being completed as part of the Township’s routine well maintenance and cleaning program. The work consists of pulling the well, cleaning, televising, and replacing the drop pipe (if necessary).

The project was bid and we received two bids for this work. These bids were as follows:

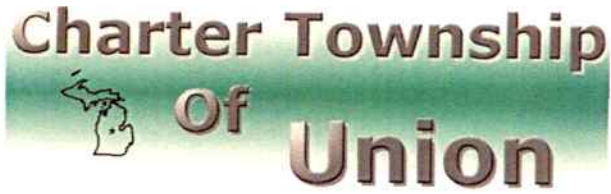
Bidder	Amount
Raymer	\$39,100.00
Peerless Midwest	\$19,485.20

### SCOPE OF SERVICES

Labor, materials and equipment necessary for completing the cleaning, televising, and rehabilitation of Well #3. The following items are included:

- Mobilization/Demobilization
- Pull pumps
- Replace drop pipes (Certa Lok drop pipe shall be provided if needed upon inspection)
- Start-up
- Chlorinate and sample wells
- Clean and treat wells
- Pre - video well inspections





5228 South Isabella Road  
 Mt. Pleasant, MI 48858  
 989-772-4600 ext. 224 (phone)  
 989-773-1988 (fax)  
 ksmith@uniontownshipmi.com

### Bid Tabulation Sheet

Project: 2023 Well #8 Maintenance

Due Date: March 21, 2023 @ 10:00 a.m.

Bidder	Amount
Raymer	39,100.00
Peerless Midwest	19,485.20

Ken Smith 3-22-2023

Sean McSaid 3-22-2023



March 22, 2023

Charter Township of Union  
Attn: Kim Smith – Public Services Director  
5228 South Isabella Road  
Mt. Pleasant, MI 48858

**RE: 2023 Well 8 Maintenance RFP March 22, 2023 10:00 A.M.**

Dear Kim:

Peerless-Midwest is pleased to provide the following proposal for maintenance on Well 8. We can complete the project by June 1, 2023. We offer the following five(5) required references for your consideration on Type I community water supply wells we have recently completed work on:

1. Union Township/Shawn McBride/989-621-1361/Well 3/10" well 400 gpm / May 2022
2. Madison Township/Tim Watterson/517-403-0428/North Well/12" 800 gpm/ Aug-2022
3. City of Clare/Dale Clark/989-424-1225/Well 8/16" well 700 gpm/ Dec 2022
4. Caledonia Township/Ryan Moseley/616-292-2913/Well 1 North/ 12" well 400 gpm / Aug 2019
5. Saginaw Chippewa Tribe/Joe Johnson/989-317-6028/Well 3/ 12" well 400 gpm/December 2020

Please see the attached proposal table that lists the prices requested in your RFP. I can be reached at 616-690-8139 with any questions or concerns.

Sincerely,

Peerless-Midwest, Inc.  
Bob Masters  
Project Manager



**PROPOSAL**

Charter Township of Union  
 Attn Kim Smith - Public Services Director  
 5228 South Isabella Road  
 Mt. Pleasant, MI 48858

Proposal # RWM 2023-0322

DATE 3/22/2023 10:00 a.m.

REFERENCE 2023 Well 8 Maintenance

Mobilization/Demobilization	\$600.00
Pull pump @ \$200/hour including two man crew and crane and trailer	\$1,000.00
Replace Drop Pipe if needed: 60 feet @ \$51.87 / ft	\$3,112.20
Start-up (includes setting pump) @ \$200/hour including two man crew and crane and trailer	\$1,550.00
Chlorinate and sample well	\$400.00
Clean and treat well with 110 gallons of chlorine, 440 gallons of acid and double disc and 1,000 gallon cleaning tank.	\$12,323.00
Pre-Video Well Inspection	\$500.00
Site Restoration and/or cleanup (none anticipated in our multiple experiences at this site)	--
<b>Total:</b>	<b>\$19,485.20</b>

ACCEPTED BY \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_

PEERLESS-MIDWEST, INC.

*Bob Masters*  
 \_\_\_\_\_  
**Bob Masters, Project Manager**

616-690-8139





water supply contractors  
**Raymer**

1357 COMSTOCK STREET - MARNE, MI 49435 - PHONE (616) 677-2751

# PROPOSAL

Quote Number:

3815

Mar 21, 2023

1

Fax: 616-677-2909

Quoted To:
CHARTER TOWNSHIP OF UNION ATTN: KIM SMITH 2010 S. LINCOLN RD. MT. PLEASANT, MI 48858

Location / Description:
MISSION ROAD WELL SITE 2023 WELL #8 MAINTENANCE

Customer ID	Good Thru	Payment Terms	Sales Rep
UNION TWP.	4/20/23	NET 30 DAYS	

Quantity	Description	Price	Amount
1.00	LS, MOBILIZATION	3,000.00	3,000.00
1.00	EA, PRE/POST TREATMENT TEST PUMPING	3,000.00	3,000.00
1.00	EA, PULL/SET 40 HP SUBMERSIBLE TURBINE PUMP	5,000.00	5,000.00
2.00	EA, PRE/POST TREATMENT VIDEO INSPECTION	2,000.00	4,000.00
1.00	EA, CHEMICALLY & MECHANICALLY CLEAN & RE-DEVELOP 12" X 81 FT DEEP WELL W/10 FT WELL SCREEN	12,000.00	12,000.00
80.00	FT, 6" "Certa-Lok" RISER PIPE	95.00	7,600.00
1.00	EA, WELL CHLORINATION	1,000.00	1,000.00
2.00	EA, BACTERIA WATER SAMPLE COLLECTION, TRANSPORTATION & ANALYSIS BY MDEGLE CERTIFIED LABORATORY	1,000.00	2,000.00
1.00	EA, SITE CLEAN UP	1,500.00	1,500.00

CONTRACTOR'S GUARANTEE: We guarantee all materials used in contract to be as specified above and the entire job to be done in a ne workmanlike manner. any variations from plan or alterations requiring extra labor or material will be performed only upon written order and b in addition to the sum covered by this contract. Agreements made wil workmen are not recognized.

Subtotal	39,100.00
Sales Tax	
<b>TOTAL</b>	<b>39,100.00</b>

ACCEPTANCE OF PROPOSAL: The above specificatio terms and contract are satisfactory, and (I) (we) hereby authorize the performance of this work.

DATE 3/21/23 SIGNED [Signature]

DATE \_\_\_\_\_ SIGNED \_\_\_\_\_





**JUSTIFICATION**

The approval of these contracts will continue to improve the conditions of gravel roads throughout the Township.

**PROJECT IMPROVEMENTS**

The following Board of Trustees goals are addressed with these appointments (From Policy 1.0: Global End)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity, and social diversity
- Safety

**COSTS**

The Township’s cost share for these contracts is \$81,027.54 with the ICRC contributing \$22,982.68. At the time of budget adoption, it was estimated that the Township share for (4) four miles would be \$72,000. This estimate was based on projected cost provided by the ICRC in the fall of 2022.

The Township’s FY2023 budget includes funds in the amount of \$50,000 for the installation of a traffic signal at Pickard and Bamber Road. The ICRC has since informed the township that our participation in this project is not required. The additional funds needed to complete four and one-half (4 ½) miles of gravel roads would be covered by the FY2023 gravel road budget and the remaining funds coming from the \$50,000 budgeted for the Pickard and Bamber Road signal project.

**PROJECT TIME TABLE**

The road improvements will occur during the 2023 construction season.

**RESOLUTION**

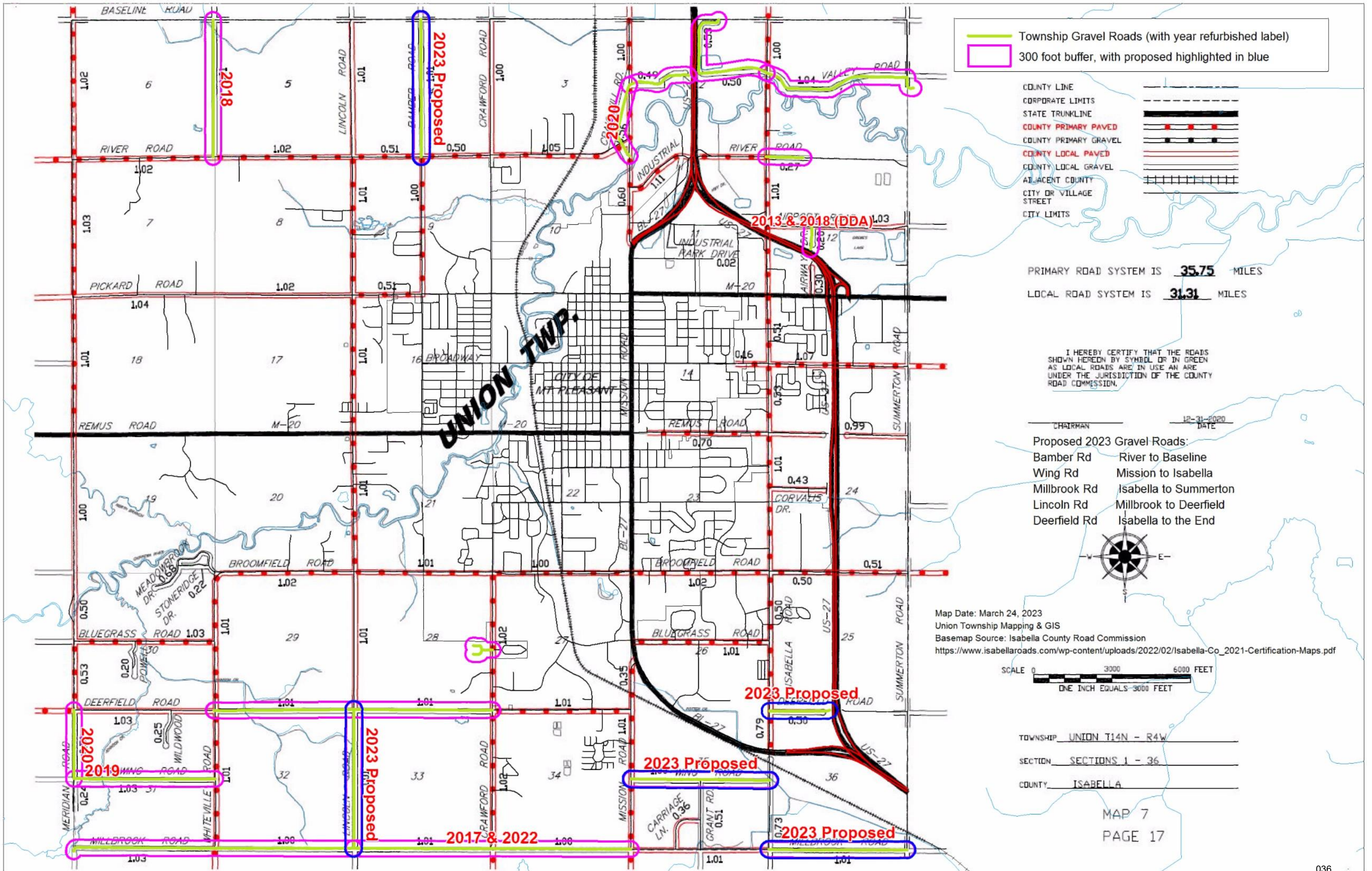
It is Resolved to approve five (5) Participation Contracts with the Isabella County Road Commission (ICRC) for the rehabilitation of four and one-half (4 ½) miles of gravel roads within the Township in the amount of \$81,027.54 and authorize the Township Manager to sign said contracts for the following miles.

- Bamber Road (River to Baseline)
- Wing Road (Mission to Isabella)
- Lincoln Road (Millbrook to Deerfield)
- Millbrook Road (Isabella to Summerton)
- Deerfield Road (Isabella to dead-end)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Yes:  
No:  
Absent:





— Township Gravel Roads (with year refurbished label)  
 300 foot buffer, with proposed highlighted in blue

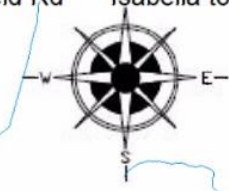
- COUNTY LINE
- CORPORATE LIMITS
- STATE TRUNKLINE
- COUNTY PRIMARY PAVED
- COUNTY PRIMARY GRAVEL
- COUNTY LOCAL PAVED
- COUNTY LOCAL GRAVEL
- ADJACENT COUNTY
- CITY OR VILLAGE STREET
- CITY LIMITS

PRIMARY ROAD SYSTEM IS **35.75** MILES  
 LOCAL ROAD SYSTEM IS **31.31** MILES

I HEREBY CERTIFY THAT THE ROADS SHOWN HEREON BY SYMBOL OR IN GREEN AS LOCAL ROADS ARE IN USE ARE UNDER THE JURISDICTION OF THE COUNTY ROAD COMMISSION.

CHAIRMAN \_\_\_\_\_ DATE 12-31-2020

- Proposed 2023 Gravel Roads:
- Bamber Rd
  - Wing Rd
  - Millbrook Rd
  - Lincoln Rd
  - Deerfield Rd
  - River to Baseline
  - Mission to Isabella
  - Isabella to Summerton
  - Millbrook to Deerfield
  - Isabella to the End



Map Date: March 24, 2023  
 Union Township Mapping & GIS  
 Basemap Source: Isabella County Road Commission  
[https://www.isabellaroads.com/wp-content/uploads/2022/02/Isabella-Co\\_2021-Certification-Maps.pdf](https://www.isabellaroads.com/wp-content/uploads/2022/02/Isabella-Co_2021-Certification-Maps.pdf)

SCALE 0 3000 6000 FEET  
 ONE INCH EQUALS 3000 FEET

TOWNSHIP UNION T14N - R4W  
 SECTION SECTIONS 1 - 36  
 COUNTY ISABELLA

MAP 7  
 PAGE 17



**TOWNSHIP PARTICIPATION CONTRACT**

**This Agreement** is made and entered into by and between the Board of County Road Commissioners for the County of Isabella, hereinafter referred to as the “**Road Commission**” and **Union Township**, hereinafter referred to as the “**Township**”, for the following improvements:

<b>Project No. 497-014-321423</b>	<b>Bamber Road (River to Baseline)</b>	<b>1000 Ton Gravel Refresh</b>
	Estimated Cost before Contingency	\$20,893.35
	Plus Contingency	<u>2,089.33</u>
	Estimated Contract Cost plus Contingency	\$22,982.68
	Less ICRC 2023 50% Block Grant Share	<u>- 11,491.34</u>
	<b>Union Township Share</b>	<b>\$11,491.34</b>

Payment as stated above will be due upon receipt of invoice. The Road Commission is hereby authorized to add to the unpaid balance a service charge of one percent (1%) per month on the unpaid balance of any and all of said sums remaining unpaid after thirty (30) days. Projects which carryover between fiscal years may be billed as the ratio of costs incurred to date. Carryover projects are those which require extensive work to be deemed complete.

The undersigned Township officials, by executing this agreement, certify they are authorized to enter into this agreement on behalf of the Township.

**UNION TOWNSHIP**

**ISABELLA COUNTY ROAD COMMISSION**

By: \_\_\_\_\_  
Manager

By: \_\_\_\_\_  
Manager

By: \_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Board Secretary

Board Approval on: \_\_\_\_\_

Board Approval on: \_\_\_\_\_

**TOWNSHIP PARTICIPATION CONTRACT**

**This Agreement** is made and entered into by and between the Board of County Road Commissioners for the County of Isabella, hereinafter referred to as the “**Road Commission**” and **Union Township**, hereinafter referred to as the “**Township**”, for the following improvements:

<b>Project No. 497-014-321412</b>	<b>Wing Road (Mission to Isabella)</b>	<b>1000 Ton Gravel Refresh</b>
	Estimated Cost before Contingency	\$20,893.35
	Plus Contingency	<u>2,089.33</u>
	Estimated Contract Cost plus Contingency	\$22,982.68
	Less ICRC 2023 50% Block Grant Share	<u>- 11,491.34</u>
	<b>Union Township Share</b>	<b>\$11,491.34</b>

Payment as stated above will be due upon receipt of invoice. The Road Commission is hereby authorized to add to the unpaid balance a service charge of one percent (1%) per month on the unpaid balance of any and all of said sums remaining unpaid after thirty (30) days. Projects which carryover between fiscal years may be billed as the ratio of costs incurred to date. Carryover projects are those which require extensive work to be deemed complete.

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**UNION TOWNSHIP**

**ISABELLA COUNTY ROAD COMMISSION**

By: \_\_\_\_\_  
Manager

By: \_\_\_\_\_  
Manager

By: \_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Board Secretary

Board Approval on: \_\_\_\_\_

Board Approval on: \_\_\_\_\_

**TOWNSHIP PARTICIPATION CONTRACT**

**This Agreement** is made and entered into by and between the Board of County Road Commissioners for the County of Isabella, hereinafter referred to as the “**Road Commission**” and **Union Township**, hereinafter referred to as the “**Township**”, for the following improvements:

<b>Project No. 497-014-321426</b>	<b>Lincoln Road (Millbrook to Deerfield)</b>	<b>1000 Ton Gravel Refresh</b>
	Estimated Cost before Contingency	\$20,893.35
	Plus Contingency	<u>2,089.33</u>
	<b>Union Township Share with Contingency</b>	<b>\$22,982.68</b>

Payment as stated above will be due upon receipt of invoice. The Road Commission is hereby authorized to add to the unpaid balance a service charge of one percent (1%) per month on the unpaid balance of any and all of said sums remaining unpaid after thirty (30) days. Projects which carryover between fiscal years may be billed as the ratio of costs incurred to date. Carryover projects are those which require extensive work to be deemed complete.

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**UNION TOWNSHIP**

**ISABELLA COUNTY ROAD COMMISSION**

By: \_\_\_\_\_  
Manager

By: \_\_\_\_\_  
Manager

By: \_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Board Secretary

Board Approval on: \_\_\_\_\_

Board Approval on: \_\_\_\_\_

## TOWNSHIP PARTICIPATION CONTRACT

**This Agreement** is made and entered into by and between the Board of County Road Commissioners for the County of Isabella, hereinafter referred to as the “**Road Commission**” and **Union Township**, hereinafter referred to as the “**Township**”, for the following improvements:

<b>Project No. 497-014-323412</b>	<b>Millbrook Road (Isabella to Summerton)</b>	<b>1000 Ton Gravel Refresh</b>
	Estimated Cost before Contingency	\$20,893.35
	Plus Contingency	<u>2,089.33</u>
	<b>Union Township Share with Contingency</b>	<b>\$22,982.68</b>

Payment as stated above will be due upon receipt of invoice. The Road Commission is hereby authorized to add to the unpaid balance a service charge of one percent (1%) per month on the unpaid balance of any and all of said sums remaining unpaid after thirty (30) days. Projects which carryover between fiscal years may be billed as the ratio of costs incurred to date. Carryover projects are those which require extensive work to be deemed complete.

The undersigned Township officials, by executing this agreement, certify they are authorized to enter into this agreement on behalf of the Township.

**UNION TOWNSHIP**

**ISABELLA COUNTY ROAD COMMISSION**

By: \_\_\_\_\_  
 Manager

By: \_\_\_\_\_  
 Manager

By: \_\_\_\_\_  
 Clerk

By: \_\_\_\_\_  
 Board Secretary

Board Approval on: \_\_\_\_\_

Board Approval on: \_\_\_\_\_

## TOWNSHIP PARTICIPATION CONTRACT

**This Agreement** is made and entered into by and between the Board of County Road Commissioners for the County of Isabella, hereinafter referred to as the “**Road Commission**” and **Union Township**, hereinafter referred to as the “**Township**”, for the following improvements:

<b>Project No. 497-014-321408 Deerfield Road (Isabella to the End) 500 Ton Gravel Refresh</b>	
Estimated Cost before Contingency	\$10,981.37
Plus Contingency	<u>1,098.13</u>
<b>Union Township Share with Contingency</b>	<b>\$12,079.50</b>

Payment as stated above will be due upon receipt of invoice. The Road Commission is hereby authorized to add to the unpaid balance a service charge of one percent (1%) per month on the unpaid balance of any and all of said sums remaining unpaid after thirty (30) days. Projects which carryover between fiscal years may be billed as the ratio of costs incurred to date. Carryover projects are those which require extensive work to be deemed complete.

The undersigned Township officials, by executing this agreement, certify they are authorized to enter into this agreement on behalf of the Township.

### UNION TOWNSHIP

### ISABELLA COUNTY ROAD COMMISSION

By: \_\_\_\_\_  
Manager

By: \_\_\_\_\_  
Manager

By: \_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Board Secretary

Board Approval on: \_\_\_\_\_

Board Approval on: \_\_\_\_\_